

STATUTORY FORWARD PLAN

KEY DECISIONS
(indicated by ■)

01 OCTOBER 2013 - 31 JANUARY 2014

Description of Matter/ Decision Required	Responsible Officer	Portfolio Leader	Identity of Decision-Taker (eg Cabinet or Officer or Joint Arrangement)	September	October	November	December	January	February	March	April	May	June	July	August	September	Principal Consultees	Method of Consultation	How Interested Parties may submit representations to decision-takers and end date for representations	Reports and background papers submitted to decision-taker for consideration	Notes/ Comments
1] To adopt Supplementary Planning Document (SPD) on the Provision of Affordable Housing and the Need for Viability Evidence.	Corporate Director of Development and Neighbourhood Services	Councillor Cook - Leader of the Council	Cabinet/Council		■												Public, other stakeholders, Planning Committee, Local Plan Member Steering Group.	Local Plan Steering Group and Planning Committee will be consulted on the final version of the SPD before it is considered by Cabinet.	To Spatial Planning Manager, by telephone on 01642 526054 or by email to rosemary.young@stockton.gov.uk by 19th September 2013.	None	Key Decision An Equality Impact Assessment will be undertaken. Cabinet date 3rd October 2013. This is the final stage in the preparation of the SPD before it can be used in the determination of planning applications.
The draft SPD approved for consultation by Cabinet on 13th June has been the subject of a period of public consultation and is now ready for adoption by the Council for use in the determination of planning applications.																					
2] Scrap Metal Dealers Act 2013 - Delegation of Powers and Setting of Fees	Corporate Director of Development and Neighbourhood Services	Councillor Nelson - Cabinet Member for Housing and Community Safety	Cabinet		■												Licensing Committee	Report to Licensing Committee	In writing to David Kitching or via email to dave.kitching@stockton.gov.uk by 19th	None	Key Decision An Equality Impact Assessment is NOT required - an Impact

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The Act allows authorities to set appropriate fees in relation to applications for licences.																			September 2013		Assessment was carried out as part of the Parliamentary process and we have little discretion in terms of how the Act is implemented locally. Cabinet date 3rd October 2013.
3] Designation of Neighbourhood Areas in Grindon and Egglecliffe and Egglecliffe Parishes for the purpose of preparing neighbourhood plans.	Corporate Director of Development and Neighbourhood Services.	Councillor Smith - Cabinet Member for Regeneration & Transport, Councillor Smith - Cabinet Member for Regeneration & Transport	Cabinet, Council		■												Residents of the parishes of Egglecliffe and Egglecliffe and Grindon, Local Plan Member Steering Group, Planning Committee.	A note was attached to letters and emails sent out as part of the Affordable Housing Supplementary Planning Document consultation (24th July to 4th	To Rosemary Young, Spatial Planning Manager, 01642 526054 or rosemary.young@stockton.gov.uk by 19th September 2013.	None	Key Decision An EIA is NOT required. Cabinet Date 3rd October 2013.

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Neighbourhood Plans were introduced by the Localism Act 2011 and allow qualifying bodies (parish/town councils and neighbourhood forums) to prepare them. When adopted, they become part of the development plan for the borough and must be taken into account in determining planning applications. The first stage in the process is for qualifying bodies to identify the area the plan will cover and submit a plan showing the neighbourhood area and a supporting statement, which includes a description of the way in which the area was determined and how people were involved in the deciding the area to the local planning authority for designation.																			September), information was placed on the neighbourhood planning pages on the Council website, there was a press release, an item in Stockton News, posters were placed in community venues and shops within the proposed boundaries for the neighbourhood plans.		
4] Minerals and Waste Supplementary Planning Document (SPD)	Corporate Director of Development and Neighbourhood Services.	Councillor Smith - Cabinet Member for Regeneration & Transport, Councillor Smith - Cabinet Member for	Cabinet, Council.		■												Local Plan Members' Steering Group, Planning Committee, the public and interested organisations.	A statutory notice will be placed in the press, letters/emails sent out to members, Parish Councils, people and organisations	To Rosemary Young, Spatial Planning Manager, 01642 526054 or rosemary.young@stockton.gov.uk by	None.	Key Decision The consultation on this document and its adoption needs to be coordinated between the

